General Remarks about Scientific Working at TIM







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Structure

1	Introduction
2	Statistical fundamentals
3	Literature sources
4	Search platforms
5	Scientific reading + literature management programmes
6	Structure and contents of the seminar paper



What constitutes scientific work?



Characteristics

- Make the work's results objectively comprehensible
- Disclose sources
- Deal with scientific findings, then formulate own thoughts and formally present them in a methodically verifiable manner
- Name all facts and evidences that lead to conclusions

Key parameters

Objectivity

Result is independent of the researcher

Validity

 Extent to which the study reflects the given research question

Reliability

 Repeatability of an investigation (under the same conditions, the study leads to an identical result)



Aims of scientific work



Basic prerequisite for a study that is as objective & standardised as possible



Gain knowledge through a systematic and logical approach



Transparency by making one's own and other people's thoughts recognisable



Enable accessibility, incorporate knowledge gained into progressive research process



Protect intellectual property



Paradigm

Paradigm	Fundamental way of thinking; "world view"	
	(Post-) positivism	Social constructivism
Ontology	Hypotheses as facts / laws	Individual reconstruction of consensus
Epistemology	Finding the truth through causal connections	Subjectively created understanding through general understanding of the situation
Methodology	Checking generality through statistical probability	Reasoned understanding through theoretical abstraction
Knowledge Allocation	Cause-effect links	Grounded reconstructions
Units of analysis	Reduced as much as possible to simple concepts	Includes complexity of the whole situation, if applicable
Sample size	Large number, randomly selected	Small number, selected for specific reasons
Quality criteria	Validity, reliability, objectivity	Trustworthiness, authenticity







There is nothing as practical as good theory...

What is a theory?

- A theory is a statement of relations among concepts within a set of boundary assumptions and constraints
- Theory goes beyond mere description such as representations of data, typologies, metaphors
- Theory includes following elements:
 - What? Which factors (variables, constructs, concepts) should be considered as part of the explanation of the phenomena of interest (right ones & parsimonious)?
 - How? How are the factors related (usually causal relationships)?
 - Why? What are the underlying mechanisms, the rationale that justifies the factor's selection and relationships?
 - Who, when, where? What are temporal and contextual factors that set boundaries of generalizability?
- Theory can be evaluated with respect to Falsifiability and Utility



Methodology (in the broadest sense)

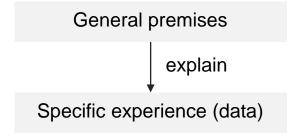


Methodology

Systematic, theoretical conception of an investigation's methods

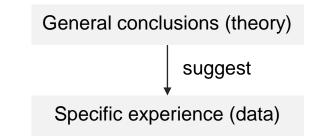
1. Deduction

- Reasons (premises) lead to conclusions about specific cases
- Testing theory: Top-down
- E.g. Hypothesis Testing, Survey Research, Experimental Research



2. Induction

- Specific evidence points to a conclusion
- Building theory: Bottom-up
- E.g. Grounded Theory, Action Research, Ethnography, Phenomenological Research



3. Mixed Theory: Combination of deductive and inductive approach



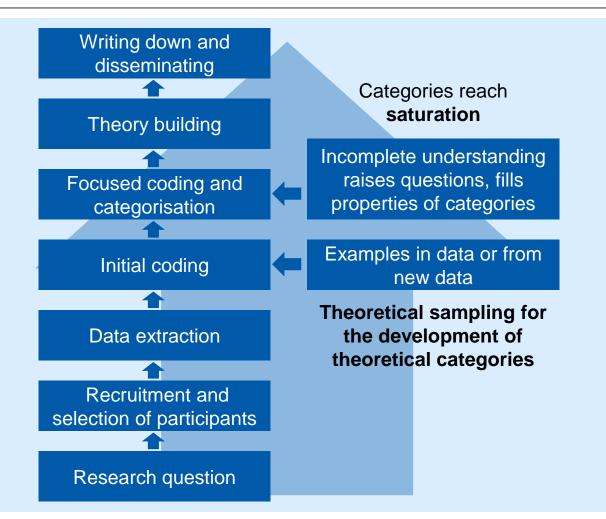
Methodology (in the narrow sense) (1/2)



E.g. Grounded Theory

- Theory generation through systematic collection and analysis of qualitative data
- When?
 - Research is not fully guided by existing theory
 - Will for new research direction / research question
 - E.g. Team Work with Mountaineers





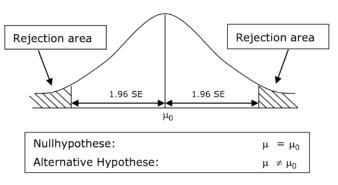


Methodology (in the narrow sense) (2/2)

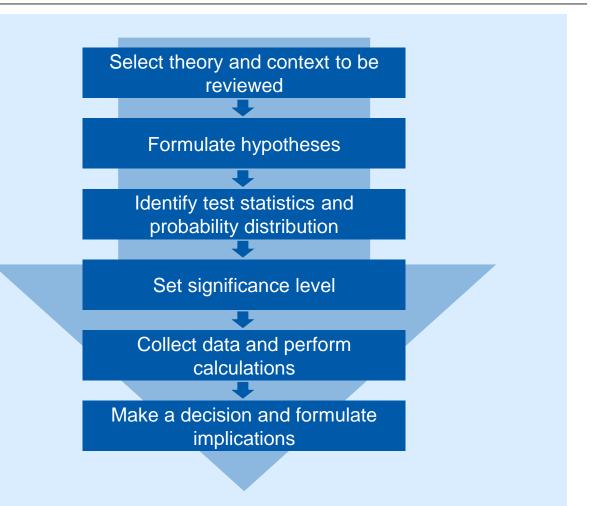


E.g. Hypotheses testing

- Review the results of a survey to see if the results obtained are meaningful
- Testing the validity of the results by investigating whether the results are random
- Testing of theories & models for general validity



Two-sided z-test



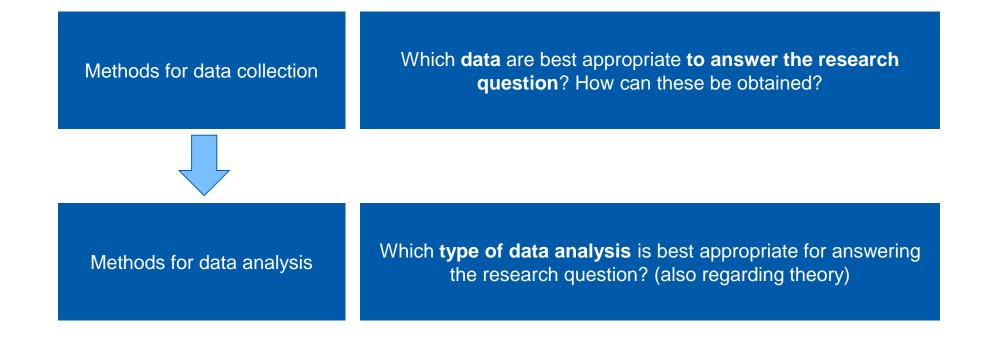


There are several dimensions of methodologies.



Method

Planned, systematic procedure to achieve a goal





Examples of methods: Data collection & data analysis



Qualitative		
Data collection methods	Sources	
Interview (problem-centred, narrative, explorative,)	Conversations, sound recordings	
Group discussion, Focus Group	Conversations, sound recordings	
(Participatory) observation	Videos, pictures, diaries, behaviour	
Qualitative experiment	Behaviour, decisions	

Data analysis methods
Case studies
Content analysis
Cognitive mapping
Comparative analysis

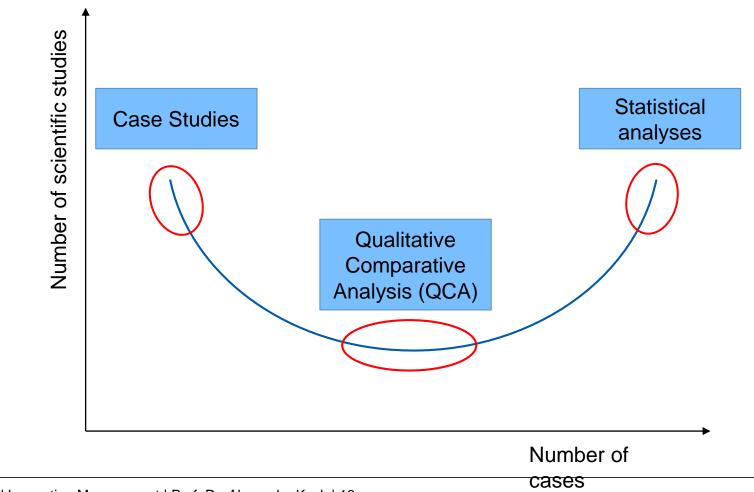
Quantitative	
Data collection methods	Sources
Surveys	Thoughts, opinions
Counting / Measuring	Platform data, company data
Testing, Quantitative experiments	Characteristics, deviations

Data analysis methods	
OLS regression	
Logistic regression	
Clustering Algorithms	
Independent component analysis	





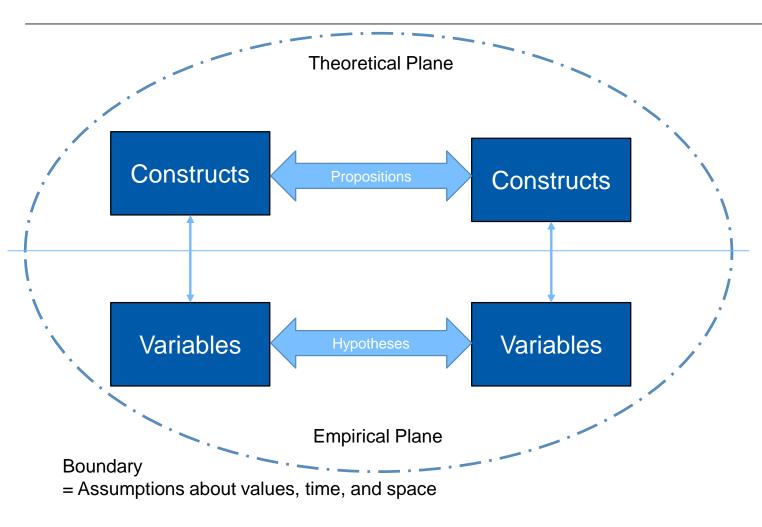
Choice of method depending on number of cases





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Differentiate theoretical and empirical models





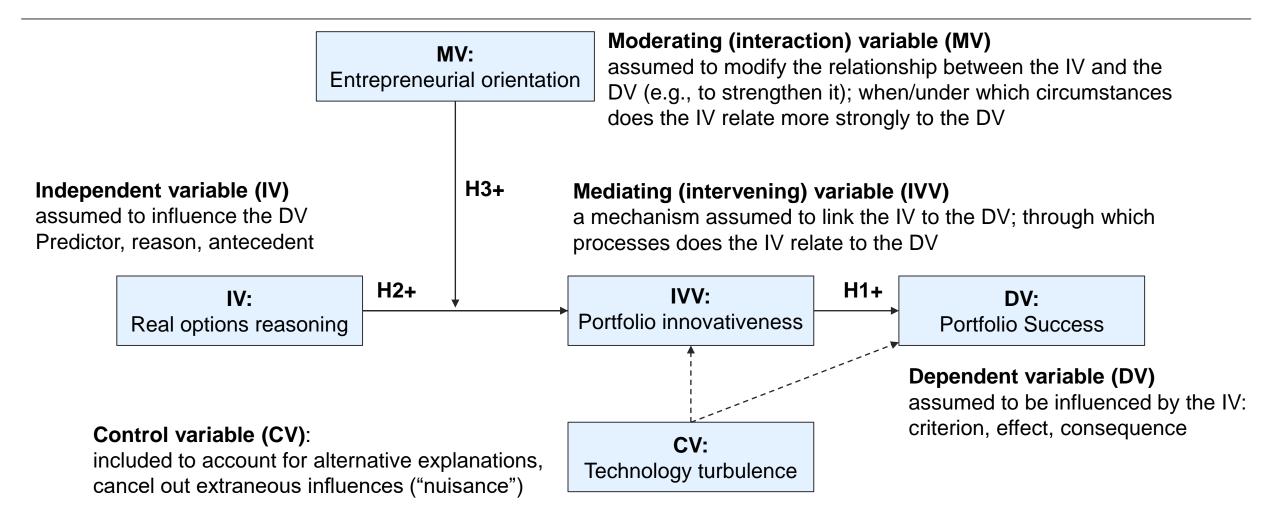
Definitions

- **Construct**: a conceptual abstraction of a phenomenon that cannot be directly observed and have been deliberately invented or adopted for a special scientific purpose (e.g., firm success)
- Proposition: a statement about constructs that may be judged as true or false if it refers to observable phenomena
- Variable: a symbol to which we assign a numeral or value (e.g., earnings before tax, revenue)
- **Hypothesis:** a proposition that is formulated for empirical testing.



Different types of constructs/variables exist in a model





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Descriptive statistics



Description of the central tendency

- **Mode**: value that occurs most frequently
- **Median**: middle value that is in the central position
- Mean: average value; all values are included

Description of the dispersion

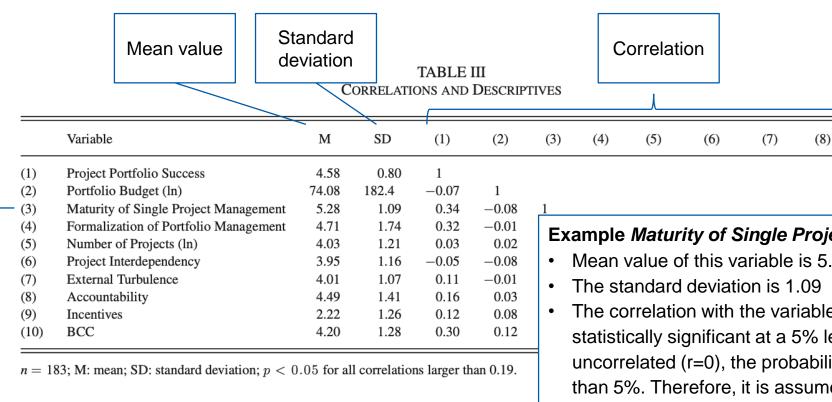
- Range: Difference between largest and smallest value
- Standard deviation (SD): Extent to which the data differ from the mean (coefficient of variation = SD/mean)

Description of association

Correlation coefficient r: Strength of the linear relationship between two variables; range of values from -1 (perfect negative relationship) via 0 (perfect independence) to 1 (perfect positive relationship)



Example of interpretation of quantitative results - correlation table





Example Maturity of Single Project Management

- Mean value of this variable is 5.28
- The correlation with the variable project portfolio success is 0.34; it is statistically significant at a 5% level (i.e., if in reality the variables are uncorrelated (r=0), the probability of the result observed here is less than 5%. Therefore, it is assumed that the correlation is not zero).

(9)

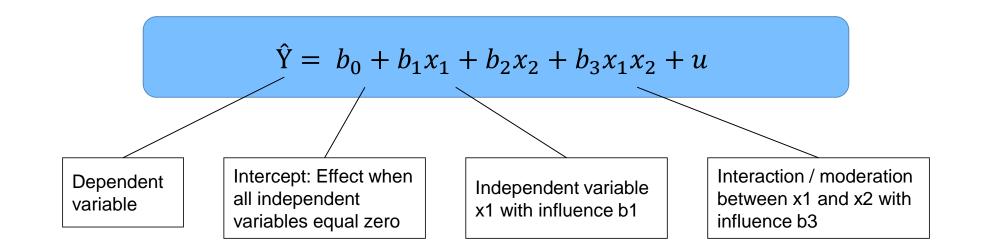
The correlation with the variable portfolio budget is -0.08; it is statistically not significant.

From Kopmann et al., 2015



Basics of Regression Analysis



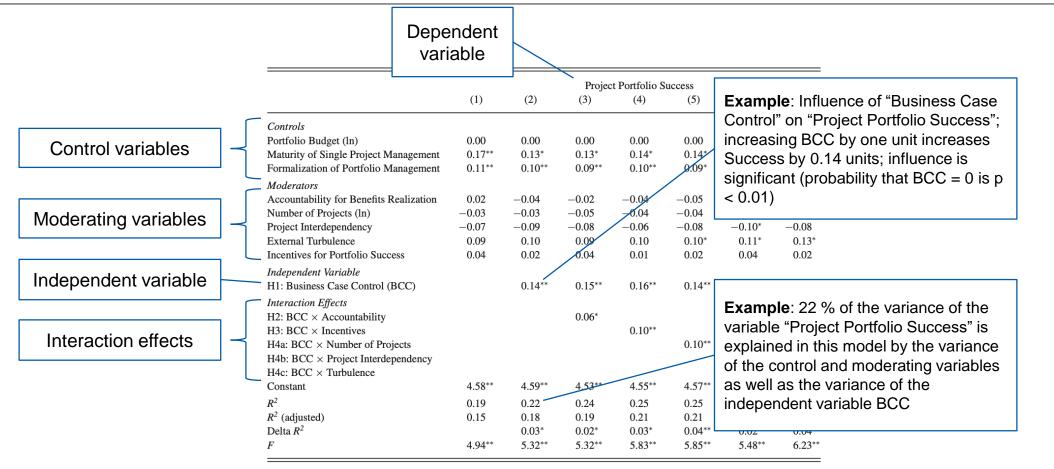


- Regression analysis: assess which independent variables are significantly related to the dependent variable and to calculate the coefficient of determination R²
- Multiple regression analysis: investigate the influence of several independent variables
- Coefficient of determination R²: Indicates what percentage of the variation in the dependent variable is explained by the independent variable(s).



Example of interpretation of quantitative results - regression





Hierarchical OLS regression; n = 183; mean-centered variables; unstandardized regression coefficients are reported; *p < 0.05; **p < 0.01 (two sided); BCC = business case control.

From Kopmann et al., 2015





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Literature sources

Overview



Туре	Examples	Possible application
Academic Journals	Academy of Management Journal, International Journal of Project Management	 Published articles in journals are THE medium of scientific communication (~especially at the A/B ranking level) Certain schools of thought & streams of research cluster around certain journals
Conference proceedings	Publication of discussion papers and/or lecture manuscripts	 Only of <i>limited relevance</i> for seminar papers ~ important indication: name of the editor/author
Discussion contributions	Working Papers, Discussion Papers	 Only of <i>limited relevance</i> for seminar papers Use the bibliography of the working paper -> reference to current research Valuable to get a first overview



Literature sources

Overview



Туре	Examples	Possible application
Monographs	Commemorative publications, dissertations	 Established state of knowledge is summarised and reviewed by an author on a topic In seminar papers, monographs can serve as an introduction to a specific topic or can be used as sources to a limited extent (max. 5)
Textbooks, manuals and encyclopaedias	Course Manuscripts, Springer Link Books	 No scientific literature in the narrower sense, as the target group are academics in training ~ Contents are didactically well prepared Not citable in seminar paper, but suitable for first reading
Data	Figures, detailed information	 Current figures / studies are required for some topics Possible sources: Economic research institutes, ministries, authorities, management consultancies/strategy consultancies



Literature sources

Relevant journals for this seminar



Ranking

- https://www.vhbonline.org/vhb4you/vhb-jourqual/vhb-jourqual-3/gesamtliste
- Not every journal is of the same quality

Title	Ranking
Innovations	
Academy of Management Journal (AMJ)	A+
Research Policy	A
Organization Science	A+
Strategic Management Journal (SMJ)	A
Information Systems	
Management Information Systems Quarterly (MISQ)	A+
Information Systems Research (ISR)	A+





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Web of Science



Web of Knowledge – one of the best databases for journals

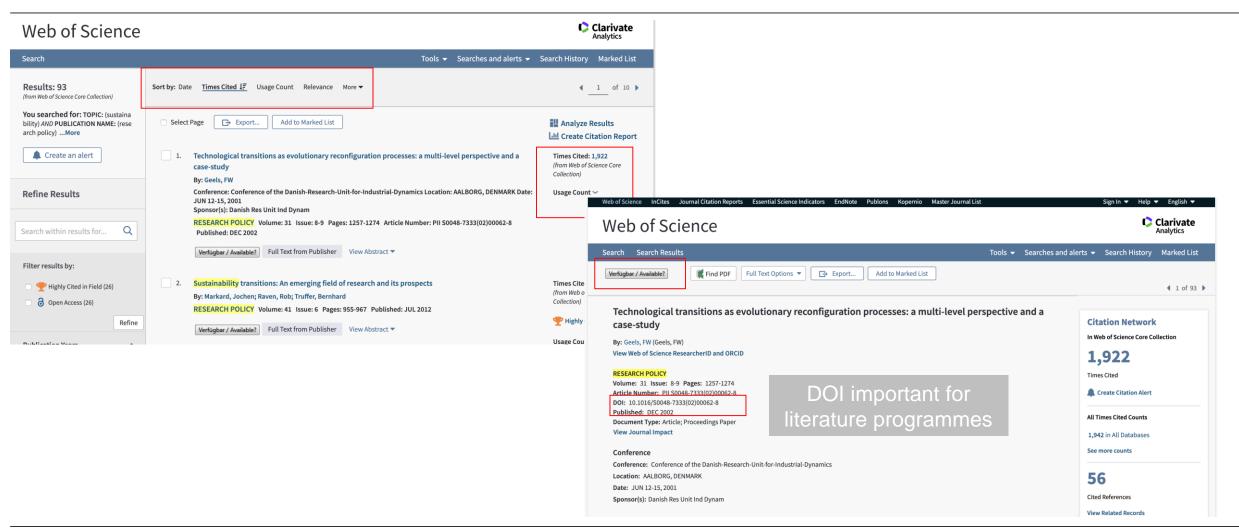
- <u>LINK</u>
- Allows access to pdf-files
- Can only be used via VPN

Web of Science InCites Journal Citation Reports Essential Science Indicators EndNot	e Publons Kopernio Master Journal Lis	st Sign In 🔻	🖌 Help 🛨 English 🛨	
Web of Science			Clarivate	
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Select a database Web of Science Core Collection				Publication Name = Journ
Basic Search Author Search ^{BETA} Cited Reference Search Advanced Sear	h Structure Search			
				Access to many journals of
Example: oil spill* mediterranean	СОТОРІС	•		via VPN
And 👻 Example: Cancer* OR Molecular Cancer	Publication Name	•	_	https://www.hrz.tu-
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And - Example: 2001 or 1997-1999	😮 Year Published	•		rnet/netz_datennetz_internet_
				1/index.de.jsp
And v Example: O'Brian C* OR OBrian C*	Author	Search Search tips		
Select from Index		+ Add row Reset		



Web of Science







Database Information System DBIS



ULB offers a variety of databases

(http://rzblx10.uni-regensburg.de/dbinfo/fachliste.php?bib_id=tuda&lett=l&colors=&ocolors=)

- DBIS is helpful in the search for...
 - Statistics, discussion papers, general literature research
 - Business Source Premier (via EBSCO Host) → searches the complete available holdings by keyword (full text/abstracts)

		TOP-Datenbanken (5 Treffer)
		Business Source Premier (via EBSCO Host)
	Compliance Digital	
Datenbank-Info	osystem (DBIS)	WISO
		Nexis (bisher LexisNexis / Wirtschaft)
	TECHNISCHE	EconLit
(1) START	UNIVERSITAT	Gesamtangebot (322 Treffer)
	DARMSTADT	ABC der deutschen Wirtschaft
Universitäts- un	nd Landesbibliothek Darmstadt	ACR Conference Proceedings Catalogue / A Research
TU Darmstadt >> Unive	rsitäts- und Landesbibliothek >> DBIS	Africa Development Indicators
To Darmadat >> Onve		Africana Periodical Literature: Bibliographic I
	Fachübersicht	Aktiebolag 1901-1935
Go		Alfred Escher-Briefedition
		AllThatStats.com
Erweiterte Suche	Fachgebiete Anzahl	American Fact Finder
		AMT - Produktverzeichnis der Mitgliedsfirme
	Allgemein / Fachübergreifend 1088	Aquaculture Compendium
		Arbeits- und Industriesoziologische Fallstudie
		Arbeitsmarktpolitisches Informationssystem
		ARCHISplus

TOP-Datenbanken (5 Treffer)	Zugang	
Business Source Premier (via EBSCO Host)	auch extern	U
Compliance Digital	auch extern	U
WISO	auch extern	U
Nexis (bisher LexisNexis / Wirtschaft)	auch extern	U
EconLit	auch extern	U
Gesamtangebot (322 Treffer)	Zugang	
ABC der deutschen Wirtschaft	frei im Web	F
ACR Conference Proceedings Catalogue / Association for Consumer Research	frei im Web	F
Africa Development Indicators	frei im Web	F
Africana Periodical Literature: Bibliographic Database	frei im Web	F
Aktiebolag 1901-1935	frei im Web	F
Alfred Escher-Briefedition	frei im Web	F
AllThatStats.com	frei im Web	F
American Fact Finder	frei im Web	F
AMT - Produktverzeichnis der Mitgliedsfirmen	frei im Web	F
Aquaculture Compendium	deutschlandweit frei	D
Arbeits- und Industriesoziologische Fallstudien	frei im Web	F
Arbeitsmarktpolitisches Informationssystem	frei im Web	F
ARCHISplus	frei im Web	F
Atlas of Social Protection, The: Indicators of Resilience and Equity	frei im Web	F
Aufsatzdatenbank Osteuropa	frei im Web	F
Außenhandelsdatenbank	frei im Web	F
Australian Social Science Data Archive	frei im Meh	F

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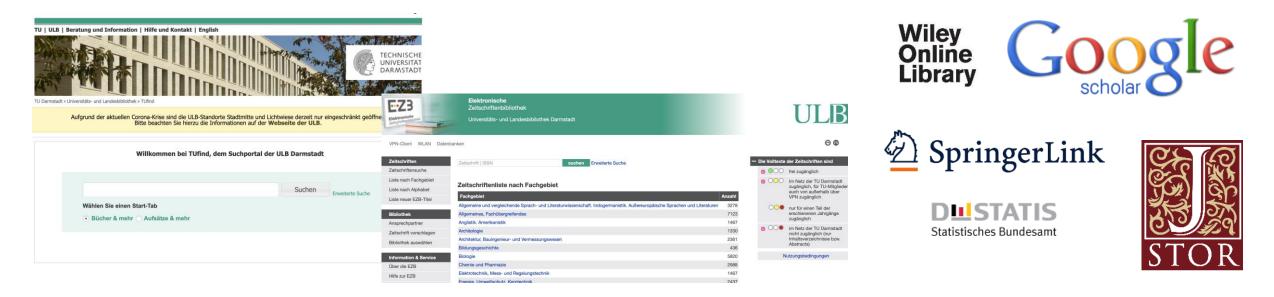


Other platforms



Online catalogue ULB

- Online catalogue of the University and State Library of the TU Darmstadt: <u>https://hds.hebis.de/ulbda/index.php</u>
- Electronic Journals Library (EZB) (<u>http://rzblx1.uni-regensburg.de/ezeit/fl.phtml?bibid=TUDA</u>)
 - Overview of different portals for desired content







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Scientific reading + literature management programmes

Methods for reading



PQ4R

- Preview = Skim chapters, identify the most important sections and then apply the following steps for each section.
- Questions = Rephrase section headings into questions.
- Read = Reading while making marginal notes.
- **R**eflex = Relate text to prior knowledge, think up examples.
- Recite = Reproduce the information contained in the text passage in your own words and answer questions you have thought about.
- Review = Go through the chapter again and remind yourself of the main points.

Reading for meaning

- (1) **Create overview:** Headings and subheadings, table of contents, outline, preface, introduction and conclusion
- (2) Cross-reading: Understand what it is about; grasp important terms and central statements
- (3) **Thinking:** Filter out interesting aspects, record contradictions and questions
- (4) **Read:** Highlight the most important content in the text, look at central concepts and levels of reflection
- (5) Summarise the essentials: Write summary, note questions and comments
- (6) Conclusion: What remains? What can I reproduce?



Scientific reading + literature management programmes

Literature management

ULB offers campus licences (via VPN)

- https://www.ulb.tu-darmstadt.de/service/literaturverwaltung_start/vergleich_litverw/litv_uebersicht.de.jsp
- Decision is up to students
- LaTeX / BibTex also possible

	EndNote	EndNote Web	Citavi	Zotero
Kosten/Bezug	Campuslizenz , weitere Infos <u>hier</u>	kostenlos im Uni-Netz nach individueller <u>Registrierung</u>	Campuslizenz, weitere Infos <u>hier</u>	kostenios (zur Download- Seite)
Plattform	Windows/Macintosh	browserbasiert, unabhängig vom Betriebssystem	nur Windows	Firefox-Plugin
Funktionsumfang	am größten	mittel	groß	das Wesentliche
Cite while you write mit Word	+	+	+	+
manuelle Eingabe , Dateiimport & Import aus Online- Datenbanken	+	+	+	manuelle Eingabe Datenextraktion aus Webseiten
Datenausgabe in verschiedenen Formaten (z.B. Textverarbeitung	+	+	+	+ (eingeschränkt)
Zusatzinfos	<u>EndNote</u> Homepage	EndNoteWeb Homepage Bildschirm- Tutorial	<u>Citavi</u> Homepage	Zotero Homepage Bildschirm- Tutorials

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DOI?

- Digital Object Identifier each paper has its own DOI
- By entering the DOI, the data in the programmes update themselves automatically
 - When creating the source
 - When there is a new version of this







Jadena: Endnote + Word

Tim: Citavi + LaTeX



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Structure and citations

Formal structure of the seminar paper (1/2)



Formal components of the work

- Title page
- Abstract
 - max. 1 page with precise overview: objective / research question, methodology / procedure, results, implications
- Table of contents
 - Pay attention to the thread & weighting of the chapters
- List of abbreviations and list of figures and tables, if applicable
- Text section with introduction, main chapters and conclusion
- Literature list
- Appendix, if applicable
- Declaration on oath



Structure and citations

Formal structure of the seminar paper (2/2)



Format & Layout

- Font: Times New Roman (12pt) or Arial (11pt)
- 1,5 line spacing
- Justified text
- Each sheet is written on one side only (if print is required)
- Page margins: Top: 3 cm, bottom: 2.5 cm, left: 3 cm, right: 2.0 cm
- Roman numerals for directories & accompanying texts
- Arabic numerals for the text part
- Exception: Abstract does not get a page number

Word template will be available in Moodle!



Structure and citations

Cite



As a footnote

- marked in the text by superscript Arabic numerals
- Name(s) of the author(s)
- Publication year of the source, in brackets
- Page(s) on which the citation can be found in the source (the page reference is omitted for citations from the Internet).
- Start with capitalisation, end with a punctuation mark (.)
- Ex.: * Cf. Gemünden (1983), p.17.

In the text flow (in brackets in the text)

- Name(s) of the author(s)
- Publication year of the source
- Page(s) on which the citation can be found in the source (the page reference is omitted for citations from the Internet)
- Start with capitalisation
- Connecting two authors with "and"
- Three or more authors: First author et al.
- Ex.: Gemünden et al. (1983, p.17) show...
- Ex.: ... (Gemünden et al., 1983, p.17).

Settings regarding citations possible in the literature management programmes

